Republic of Palau
Social Security Administration

REQUEST FOR CHANGE IN SOCIAL SECURITY RECORDS

Please refer to the back for instructions on how to complete your request.

Social Security Number

1	IF REQUESTING NAME CHANGE, PRINT YOUR NEW NAME HERE	FIRST	MIDDLE NAME (if none, draw line—)	LAST
2	PRINT YOUR NAME AS SHOWN ON YOUR PREVIOUS CARD	FIRST	MIDDLE NAME (if none, draw line—)	LAST

3	DATE OF BIRTH	MONTH	DAY	YEAR	4	DATE OF BIRTH PREVIOUSLY RECORDED (if different from item #3)	MONTH	DAY	YEAR	5	FROM COUNTRY CODE	6	NEW COUNTRY CODE
7	PLACE OF BIRTH	CITY	STATE OR COUNTRY		8	RESIDENCE IN PALAU	HAMLET	STATE		9	SEX ☐ MALE ☐ FEMALE		

10	MAILING ADDRESS IN PALAU	11	TELEPHONE NUMBER IN PALAU
12	PERMANENT MAILING ADDRESS OUTSIDE OF PALAU (EMAIL ADDRESS)	13	TELEPHONE NUMBER OUTSIDE OF PALAU
14	MARITAL STATUS ☐ SINGLE ☐ MARRIED ☐ WIDOW/WIDOWER ☐ DIVORCED	15	CURRENT EMPLOYER
16	EMPLOYER EIN# / SSN		
17	MOTHER'S NAME AT HER BIRTH FIRST NAME MIDDLE NAME LAST NAME AT BIRTH ADOPTIVE ☐	18	FATHER'S NAME FIRST NAME MIDDLE NAME LAST NAME AT BIRTH ADOPTIVE ☐

I UNDERSTAND that any person who knowingly makes any false statement in applying for a Social Security Number is subject to a fine of not more than $2,000 or imprisonment up to one-year or both.

19	APPLICANT'S SIGNATURE	20	TODAY'S DATE

FOR OFFICE ONLY

EVIDENCE SUBMITTED	OTHER COMMENTS		
		☐ Approved ☐ Denied	Social Security Administrator _____ Date _____

ROPSSA 500-04 (Rev.08/19)

SOME THINGS TO HELP YOU COMPLETE YOUR REQUEST

1	If you are requesting a change in your name, please clearly print your new name. If you are requesting a change on something other than your name, please leave this field blank.
4	If you would like to change your date of birth, please provide the date you had used on your earlier application for a Social Security card. If you are not changing your date of birth, please leave this field blank.
5	Only complete this field if you would like to change the country code of your Social Security number. Otherwise, please leave this field blank.
8	Please indicate the hamlet and state in Palau where you are currently residing. For example, "Ngerkeai, Aimeliik."
12	This field is for foreigners only. Please provide the mailing address of your home country.
13	This field is for foreigners only. Please provide the contact number of your permanent address outside of Palau.

If you would like to:	Then you must provide:
Change your name	One or more of the following documents: • Marriage certificate • Divorce decree • Court decree of name change • Other Public Record
Change your date of birth	One or more of the following documents: • Birth certificate • Court decree • Other Public Record
Change of your country code	• Birth certificate • Passport

Do you have your Social Security Card?

☐ Yes ☐ No

If you have made changes to your name, a new card must be issued to reflect your name change.
If you still have your old Social Security Card, please attach it to this request and we will provide a new card at no charge.
But if your old card was lost or stolen, a fee will be applied for a replacement card.